

Minutes of AAUW Board Meeting
July 30, 2015
Odum Library

In attendance: Beatriz Potter (President); Deb Van Petten (Treasurer), Selenseia Holmes (Corresponding Secretary); Betty Paulk (VP Programming); Anita Ondrusek (VP Membership). Anita recorded Minutes for Ericka Parra.

Beatriz called the meeting to order at noon and provided the attending board members with an agenda.

President's Report:

Beatriz welcomed the officers in attendance and expressed her excitement about leading our chapter in the coming years. After a brief overview of some transition responsibilities she discussed with outgoing president, Diane Holliman, she turned the meeting over to officers in attendance who gave their reports and updates.

Treasurer's Report (Deb Van Petten):

Deb distributed a ledger sheet showing a balance on hand of \$4,678.01 and current interest of 0.88 from the Certificate of Deposit currently valued at \$ 1,813.28.

A budget for 2015-2016 was set using the available funds and a projected income from dues (new memberships and renewals) based on last year's income from dues.

The Board approved motions to:

- Use operating funds from projected dues for mailings, office supplies, printing, lodging for one delegate to attend State Board meetings and convention, and incidental monthly meeting expenses (e.g., room rentals, refreshments, and other).
- Purchase plaques for the past three Branch presidents from operating funds (Betty Paulk will price these out).
- Move \$371.30 from the General Fund to the Sister-to-Sister fund, giving the S2S Summit 2016 seed money of \$1000.00 (moved by Anita, seconded by Betty).
- Approve the 2015-2016 budget as shown below:

INCOME	YTD	Budget
Operating funds (from dues)	Not listed	525.00 (projected based on dues)
Education Fund	1,497.05	1,497.05
Political Forum	143.44	143.44
Sister-to-Sister	628.70	1,000.00
Legal Advocacy Fund	116.14	To be forwarded to AAUW
General Fund	2,292.68	1,921.38
Total Funds	4,678.01	5,086.87 (projected)

Deb discussed procedures for changing the name of the Branch President as the second signatory for the Branch's bank account. She, Diane, and Beatriz will work this out and report back to the Board. Deb also expressed a need for an ATM card to make deposits after banking hours. She will ask the bank whether a card can be issued to an organization.

Membership Report (Anita Ondrusek):

Anita reported membership for 2014-2015 at 25 members. 23 renewed membership last year. One member received membership dues paid for service as the College/University Relations Officer (per our Bylaws). One new member joined in January 2015. Two graduate students received Give-a-Grad-a-Gift memberships good for 2015-2016 annual memberships.

Archives were discussed. The Lowndes County Historical Society houses the AAUW Valdosta Branch archives. Anita will deliver copies of the Branch Handbook & Directory (years 2002 through 2015) to the Society's Director at the end of August. All members who have donations for the archives may give them to Anita before August 30th.

Electronic copies of the following files which Anita has been keeping will be forwarded to Selenseia for uploading to the publicly accessible pages of the AAUW Website: Bylaws Revised 2014, Bylaws Revised 2009, Bylaws Revised 2005, Bylaws with [Old] Branch Policies 2006, AAUW Officer Installation Script, AAUW National Dues Fees Tax-Deductibility Schedule. A copy of the AAUW Valdosta Branch Directory of Members 2013-2015 (with addresses and contact data) will be uploaded to the password-protected section of the site.

Anita will send a renewal reminder and announcement for the first meeting on August 20th. She shared the brochures from AAUW National that will be distributed at the VSU New Faculty Social on August 3rd. The brochures have a back pocket, and inserted into that is a one-panel promotion that summarizes activities of the Valdosta Branch. Diane Holliman will recruit at the August 3rd event.

Program Report (Betty Paulk):

Betty distributed a schedule of meeting dates/locations/programs for 2015-2016 (see attached). The Board approved the schedule and the change of meeting venue from restaurants to the IDEA Center located on Georgia Avenue. Most meetings will be held on Thursday, starting at 6 pm. The exceptions are the Meet and Greet Reception/Installation of Officers at the home of Beatriz Potter, 2212 Newbern Street (August 20) and the Covered Dish Social at the International Programs House (December 5).

Corresponding Secretary Report (Selenseia Holmes):

Selenseia will begin the update of the website once she receives files from Anita. She received logins and passwords for the Facebook page from Patricia Marks and will review those pages as well.

Other Items Discussed.

Student organization: Deb will continue as the AAUW Student Chapter Advisor and will invite those members to meetings.

Political Forum: Diane Holliman and Christine James have volunteered to co-chair the 2015 forum.

Sister-to-Sister: Date is March 5, 2016. We will have a table with a sign-up sheet for S2S committees as well as pledge cards at the August 20th Meet and Greet. Thanks to those members who responded to the S2S survey, we have a startup list of volunteers.

Fundraising: A discussion on procedures for fundraising included the need to reinvigorate the fundraising committee, appoint a fundraising officer (as per the Bylaws), develop guidelines for fundraising, and start fundraising early in the fall.

Georgia AAUW Fall Board meeting: Scheduled for August 22 at Calloway Gardens. Beatriz plans to represent the Valdosta Branch.

The meeting adjourned at 2:30 pm.

Respectfully submitted,
Anita Ondrusek