



Minutes of the September 8, 2016
Valdosta Branch Executive Board Meeting

Location: Office of Social Equity

In attendance: Beatriz Potter, Diane Holliman, Inday Bauer, Patti Barrett, Selenseia Holmes and Christine James

- Call to order - 6:15p.m. by President Beatriz Potter
- The agenda was reviewed and items discussed line by line, as listed below.

1. Political Forum Planning

- There is another political forum that will be held the same night as ours; hosted by the 30 Club, held in Serenity Church. Inday will reach out to the organizers and see if we can co-sponsor one event, in Powell Hall since we have already sent letters to candidates and received at least two confirmations.
- Inday provided an updated list of tasks for the event. We need to purchase tablecloths from Dollar Tree (or some other dollar store), balloons (at least 3 per sign-signs will be brought to the event by Beatriz), perhaps bunting for the stage. A sign in sheet with space for names and email addresses is needed so thank you messages can be sent to volunteers. Diane has pens/pencils and index cards. She will check on stick and peel name tags for the 16 candidates. She will also handle volunteer orientation prior to the event at 5:30pm (members should be in Powell hall at this time as well)—candidates will then arrive at 6:30pm and the forum will begin at 7pm. Misc. items such as tape, scissors, etc. will be covered by Inday.
- Social work students will begin calling and reminding candidates of the event beginning September 12th.
- Christine James' students will serve as ushers, greeters, and they will monitor candidates. One of her students will also serve as a time keeper, along with Patti Barrett.
- Beatriz will check on digital ads around campus, and Martha has been handling other forms of advertising, including reaching out to The Spectator and other media outlets.
- AAUW members who have an AAUW t-shirt should wear the t-shirt to the forum. Members without a shirt should wear blue, if possible. Volunteers will also wear blue shirts unless they received a volunteer shirt during S2S 2016, which they will wear to the forum.

2. Purchase AAUW Banner on time for the political Forum

- Inday is going to purchase an AAUW banner. It will be 3x5, and it will read much like the AAUW logo at the top of the page, but it will also include the words *Valdosta Branch*. The cost is approximately \$45, but since we want specific colors, that cost may vary.

3. Work on our 2016-2017 Budget

- Diane reviewed the treasurer's report. \$118 was given to the Legal Advocacy fund on behalf of Dr. Betty Derrick. Her brothers will be contacted to let them know the donation was made.
- Moving funds from general operating to S2S (approx. \$559.25 to make the total \$1000) and Educational Foundation (\$400 for local student book scholarships-\$200 per semester) was discussed. Diane will, however, rework and submit the budget amendments to the board and the members, to be voted on.
- The group has to calculate the total cost of the Political Forum. Many of us cover cost out of pocket and do not ask to be reimbursed. While the generosity is appreciated, we still need to track spending which will help us plan for subsequent forums.

4. Review bylaws and inconsistencies

- The changes that need to be made does not require a vote. Section 5.A.3 of Article V will be updated to read the same as Section 2 of Article VI—*members must have 30 days of notice before voting on changing dues*. Patti will update bylaws and other areas of the handbook, including appointed officers.

5. Membership update and registration for online portal

- We currently have 18 paid members.

6. VSU Liaison update

- Pat Rozier serves as a liaison, and Beatriz Potter will be checking with Hanae Kanno to find out if she is still interested in serving as a liaison as well. VSU liaisons are exempt from National dues, but must pay state and local dues. This will also be updated in the handbook.

7. Finalize September 15 meeting

Hostess: Mariya Chakir and Anne Hadbauny (Spelling)

8. Others

- The next general meeting will be held on September 15, 2016 at 6p.m. in the IDEA Center.
- Meeting adjourned at 8:10p.m.